

The Committee shall be designated the Santa Clara County Joint Child Care Committee referred to hereafter as the JCCC

The Santa Clara County Joint Child Care Committee evolved from the Child Care Block Grant Joint Powers Committee which was formed in 1991. This committee reviewed and approved the Santa Clara County Child Care Block Grant Planning Council's assessment of child care needs and recommended funding priorities for Child Care Block Grant Funds.



2. All JCCC meetings shall be governed by Robert's Rules of Order.
3. If a special meeting is called, each member of the JCCC shall be given a 48 hour notice.
4. At the last meeting of the calendar year, the JCCC shall tentatively schedule the next year's meetings.

1. To assume the responsibilities of the Chair in his/her absence.

Staff Administrative Duties shall include:

1. To record and distribute minutes of the JCCC meetings.
2. To keep records of attendance and action/roll call votes.
3. To perform all other necessary duties incidental to assisting the JCCC in meeting the mandates set forth in Education Code sections 8499.3, et. seq.
4. To perform all duties incidental to assisting the JCCC in the preparation and posting of the agenda for JCCC meetings.
5. To assist the JCCC in compliance with the Ralph M. Brown Act.
6. To assist the JCCC in its response to Public Records Act requests, if any.

1. Each JCCC member shall have one vote.
2. A quorum shall be required for the transaction of business - one member more than half of the membership (4) (or 3). In like manner, a quorum shall be required to cancel a meeting
3. The JCCC shall publicly report any action taken and the vote or abstention on that action of each member present for the action in accordance with requirements of the Ralph M. Brown Act.

The JCCC shall adopt a conflict of interest code that is in compliance with applicable law. No member of the JCCC shall participate in a vote if he or she has a proprietary interest in the outcome.

1. Adoption of By-laws - These By-laws shall become effective upon approval of the JCCC.
2. Amendments to By-laws- These By-laws may be amended by an affirmative vote of two-thirds of those members present provided the amendments have been submitted to the membership at least 30 calendar days prior to the meeting at which the amendment shall be considered. All amendments must be approved by the JCCC.